



POSITION DESCRIPTION

Position Title	Youth Resilience Peer Worker
Position Code	7122
Directorate	Sustainability & Culture
Work Group	Youth Services
Position Classification	Band 3
Effective Date	June 2023

Our Vision

The Rural City of Wangaratta prides itself on being a community that is connected, sustainable and contemporary. We provide our community with diverse opportunities to participate in the arts, sport and recreation, and in cultural events and programs to bring them together to connect and celebrate the great place in which we live. Our staff enjoy the regional lifestyle and the benefits of a community situated within a gourmet food and wine region, with a wide range of outdoor adventure activities, and serviced by excellent education and health facilities. We live in a place where good things grow.

Our Values

Our staff are our greatest asset. Our success comes from the everyday demonstration of our values, being:

- **Trust**, to have confidence in the character and competence of our work colleagues.
- **Respect**, to acknowledge all people as individuals with inherent worth and value.
- **Openness**, where we are frank, honest and accountable in our dealings.
- **Fairness**, so we treat colleagues and customers fairly and consistently.
- **Excellence**, to contribute to outstanding services, systems and relationships.
- **Enjoyment**, so we obtain personal satisfaction from our work and display our enjoyment in the workplace.

1. Position Objectives

This position is available to people aged 25 years or under. The Youth Resilience Peer Worker will assist in the delivery of youth led local bushfire recovery activities as part of the Future Proof Project which includes 14 partner organisations across Victoria.

The role will assist in developing Council's youth participation and engagement activities to aid disaster recovery work from the 2019/2020 bushfires.

2. Working Relationships

Reports to	Youth Resilience Coordinator
Supervises	N/A

3. Key Responsibilities

3.1 Assist with planning and facilitating online and face-to-face meetings and training with local young people.

3.2 Support the Youth Services Team to deliver project outcomes for young people.

3.3 Support young people to participate safely and effectively in meetings, consultations, training workshops and activities, and help them to understand their rights and responsibilities.

3.4 Participate in the Community of Practise alongside other Coalition Partners (and relevant guests), including specific peer worker meetings, gatherings, and training.

3.5 Support and assist with planning, logistics, and delivery of small and large gatherings for young people related to the project.

3.6 Assist in recruiting and supporting young people to successfully undertake qualifications as part of the project and participate in traineeship opportunities.

3.7 Ensure professional standards are upheld, including co-design principles, Child Safe Standards and the Code of Ethical Practice framework in Youth Work (you will receive training in these).

3.8 In partnership with Victoria University, actively contribute and support young people's input and contribution to research and evaluation activities, including focus groups articles and publications.

3.9 Contribute to and support the team in reporting on project deliverables and ensuring compliance with all funding requirements.

3.10 Attend and actively take part in regular staff meetings and activities.

3.11 Carry out any other duties your coordinator/manager may assign regarding your skills, training, and experience.

4. Core Physical Requirements

4.1 The capacity to undertake office-based activities, including sitting at a desk and using a computer for extended periods.

4.2 The capacity to work in an outdoor environment for varying periods.

4.3 The capacity to, on occasion, lift items unspecified in weight within individual limits.

4.4 The capacity to drive a motor vehicle.

4.5 This role will require weekend and youth-friendly hours, and the successful candidate will need to be able to travel independently to events.

5. Accountability and Extent of Authority

5.1 Attend and actively take part in regular staff meetings and activities.

5.2 Carry out any other duties your supervisor/manager may assign to you regarding your skills, training, and experience.

6. Judgement and Decision Making

6.1 The Youth Resilience Coordinator and Youth Development Coordinator will constantly provide guidance and advice.

6.2 Judgment of risks associated with events and activities will be required, with guidance and advice provided by the Youth Resilience Coordinator, Youth Development Coordinator and Health, Safety and Risk Officer to ensure the safety of all participants.

7. Knowledge and Skills

7.1 A desire to learn specialist skills and knowledge within the emergency management, natural disaster resilience and youth context.

7.2 Previous experience and demonstrated ability in working with community groups and/or young people to achieve identified goals and maximise participation.

7.3 Demonstrated experience in event or community work.

7.4 Knowledge of youth issues.

7.5 The ability to possess creativity when problem-solving and dealing with complex issues.

7.6 The ability to engage young people and encourage them to participate in programs and consultative processes.

7.7 Demonstrated computer skills.

7.8 Knowledge of and ability to operate Social Media platforms.

8. Qualifications and Experience

8.1 Drivers Licence.

8.2 Current First Aid and CPR is desirable.

8.3 Current Working with Children Check.

8.4 Strong verbal and written communication skills.

9. Key Selection Criteria

9.1 The ability to work cooperatively in a team environment.

9.2 The Desire to work with young people from diverse backgrounds.

9.3 An Understanding of the issues important to regional communities, particularly concerning young people in fire and disaster-affected areas.

9.4 Great organisation and administration skills, with the ability to prioritise tasks.

9.5 Experience working with Microsoft programs – including Office 365.

Authorised by: Director – Sustainability & Culture

Date:

Employee's Signature:

Date: